



**GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT**

**BIDDING DOCUMENT FOR PURCHASE OF POLYTHENE SHEET, BY PUNJAB FOOD DEPARTMENT
TENDER NO.SOF-V-1(3)/2022**

| | |
|----------------------------------|--|
| Date and time of Receipt of bid: | 17.02.2022 at 11.30 AM |
| Date and time of opening of bid: | 17.02.2022 at 12.00 Noon |
| Delivery period: | 45-Days from the date of contract or earlier |

Note: - Please read the following instructions carefully:

COMPULSORY CONDITIONS

1. Technical evaluation shall be conducted as per criteria specified in **Annex-A**. No offer shall be considered if the bidder does not fulfill following compulsory requirements.

- i) Provision of original call deposit of earnest money i.e **2%** of total estimated cost of store item (valid DD/PO);
- ii) Provision of proof of registration of bidder/firm with relevant government department / agency i.e. SECP or Registrar of Firms etc;
- iii) Provision of valid proof of being regular income tax and sales tax payer;
- iv) Signature on tender documents by authorized representative of bidding firm;
- v) Undertaking/proof that the bidding firm is not black-listed, by any Government Department / Agency;
- vi) Conformity of samples of store items according to specifications;
- vii) Receipt of sample of store item along with technical bid at time and date fixed for its receipt;
- viii) Provision of Affidavit duly signed by authorized representative (**Annex-B**)

Note:- .

- ix) All documents except financial bid shall be enclosed in Technical bid envelope.
- x) The offer must not be ambiguous;
- xi) The offer must not be conditional;
- xii) The offer must not be received by telegram;
- xiii) Offer/bid validity period must not be shorter than required in tender enquiry i.e. 60 days;
- xiv) Report of sample of store item shall be obtained by Punjab Food Department (PFD) from certified/accredited Lab on its own and has to be satisfactory in all aspects.

OTHER CONDITIONS

1. Bid / Tenders should be submitted (in duplicate) on the prescribed form as per conditions of Bid / Tender enquiry. Bid / Tender forms /bidding documents are available on the website of PPRA <https://ppra.punjab.gov.pk/> as well as on the website of Food Department Govt. of Punjab <https://food.punjab.gov.pk/> by free of cost.
2. All pages of the tender must be properly signed / stamped by the bidder. The bids shall be submitted as per single stage two envelopes bidding procedure. The bid documents shall be enclosed / sealed in two separate envelopes containing Technical and Financial proposal, separately sealed.
3. Offers will remain valid for **sixty days** from the date of opening the tender.
4. The store is required by the consignee within **45 days** from the date of contract. However, the tenderers are required to indicate their own earliest date by which the store will be supplied by them.
5. The contract as a whole shall be governed by the terms & conditions as laid down in the Punjab Procurement Act, 2009 and its Rules, 2014 as amended upto date.
6. Tenders should be addressed to Secretary, Government of the Punjab, Food Department.
7. Tenderers should quote their firm and final per KG and total price both in words as well as in figures in financial bid.
8. The Purchaser reserves the right to claim compensation for the loss caused by delay in the delivery of store.
9. All the bids should be submitted alongwith five samples of store item, otherwise the offer will not be considered.

10. The bidder shall submit **2% earnest money/bid security** of the total estimated price (refundable) in the shape of call deposit in favour of Secretary Government of the Punjab, Food Department, Lahore must be attached with Technical bid. The earnest money will be refunded to the bidders after placing order with the successful bidders.
11. Participating firms/suppliers should offer minimum **50%** of the tendered quantity along with proof of their production capacity, previous supplies and last financial year sales tax return.
12. The successful tenderer is required to furnish **5% performance security** of the cash value of offered quantity deposited in the form of Call Deposit in favour of Secretary Food Punjab, within the period specified in Advance Acceptance of Tender (AAT), failing which his earnest money may be forfeited and repurchase shall be made at his risk and cost.
13. Any conditional, ambiguous or incomplete offer in any respect shall be ignored.
14. No supplementary or revised offer after the opening of tenders shall be entertained.
15. Tenderers should indicate in their tenders, the complete address or the place/places where stores will be offered for inspection.
16. The tenderers shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store offered by them.
17. Tenderers should specifically indicate their **N.T.N**, Sales Tax Numbers and attached valid copies. (in case of local supplier/manufacturer).
18. Any erasing/cutting/overwriting etc. appearing in the offer, must be properly signed by the person signing the tender.
19. A Certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. Store offered of a specification superior to the one specified in the tender enquiry shall however, be acceptable.
20. Stores should be brand new and in original manufacturers packing.
21. Store items shall be delivered by the bidder at the place mentioned in Allocation Plan, free of cost.
22. The payment of un-loading and stacking charges at consignee's end will be the responsibility of the supplier.
23. The samples shall be sent to any designated laboratory / institute, notified by the Government / Department for the purpose. The samples approved by such lab / institute shall be considered for the next stage, only.
24. Inspection of store will be carried out as per Standard Operation Procedure (SOP), notified by the Food Department.
25. The samples taken from the stores delivered by the successful bidder, shall be sent again to the notified laboratory / institute that may be different from the one that has already tested the sample for the same store item. Acceptance of the delivery shall be subject to the clearance of the randomly selected items out of stock delivered, by the laboratory / institute.
26. Charges for getting the samples tested from the designated laboratories shall be born by the tenderer / contractor.
27. In case of importers, they will quote their rates in Pakistani Currency inclusive of all taxes levied by the Government.
28. The Contract Agreement shall be executed on E-stamp paper worth Rs.1200/- at the expense of the firm.
29. The firm shall bear the liabilities of stamp duty as per provisions of the Stamp Act, 1899.
30. The firm shall bear all taxes applicable at the time of receipt of store item at the destination.
31. The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to late delivery charges / LD charges @ **4%** per month, of the price of delayed store items.
32. The LD charges shall be counted on the basis of number of days, after the date of delivery, at the rate of 4% per month of the total contract amount or part thereof as the case may be.
33. In case of store of imported origin Certificate should be given by the Tenderer to the effect that:
 - (i) The store is brand new and in the original packing of the manufacturer.
 - (ii) He will be responsible for free replacement of store if not found as per specifications.
 - (iii) Import documents shall be produced at the time of inspection to ensure that stores offered for inspection are imported brand new and in the original packing of the manufacturer.
 - (iv) The performance security may be forfeited if he fails to furnish the import documents at the time of inspection.

34. 100% payment will be allowed on receipt of inspected and accepted store item by the consignee who shall return the Inspection Notes to the authorized representative of the firm within a period of 10 days.
35. The purchaser reserves the right to purchase full or part of the store or ignore/scrap/cancel the tenders.
36. The purchaser reserves the right to cancel the tender in case:
- (i) The Advance Acceptance of Tender (AAT) is not accepted by the successful bidder within prescribed period. In such case the Earnest Money shall be forfeited and the store item shall be purchased at his risk and cost.
 - (ii) The offer is withdrawn, amended or revised during the validity period of the offer.
 - (iii) The contractor fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract. In such case the performance security (5%) deposited by him shall be forfeited and the store shall be purchased at his risk and cost.
 - (iv) If any information / document provided by the tenderer is found incorrect at any stage.
37. In case of Indigenous stores, tenderers who are manufacturers, must indicate name and address of the works in Pakistan from where they intend to supply the store other than manufacturing place and submit proof of manufacturing.
38. Importers and suppliers must enclose following Certificate from their manufacturers failing which the offer shall be ignored-

“This is to certify that M/S _____ have obtained quotation from us against invitation to tender No. _____ due on _____ and we have agreed to supply/manufacture the said stores strictly in accordance with the specification laid down in the said invitation to Tender.”

Sign _____

Name _____

Address of the supplier / Manufacturer _____

39. The bidders shall fulfill all the compulsory requirements of the Tender Enquiry and most of the other conditions otherwise his bid will not acceptable technically.
40. All the tenderers shall also submit a certificate on stamp paper as per format attached.

Signature of Tenderer _____

Name _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Designation _____

Address _____

Seal _____

Witness

Name Signature.....

CNIC NO.....

Full Address.....

Date.....

FINANCIAL BID

| | | |
|--|-------------------------|---|
| Polythene Sheet Tubular Polythene Sheet of 0.2 mm tube thickness (Double sheet) with plus or minus 6.6% (Average), tube width 12 feet (minimum) and tube length of 100 feet (minimum) transparent and made of virgin material. Net weight of polythene sheet will be taken into account. | 3,00,000 Kgs | 45- days from the date of contract or earlier |
|--|-------------------------|---|

1. Quantity offered. _____

2. Delivery period offered. (if earlier than 45 days)- _____

3. i). Rate offered Per Kg inclusive of all taxes/duties in figure (Rs.) _____

ii. Rate offered Per Kg inclusive of all taxes/duties in words (Rs.) _____

4. i). Total amount of goods offered in figure Rs. _____

ii). Total amount of goods offered in words Rs. _____

Name of Tenderer _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Signature of Tenderer _____

Designation _____

Seal _____

Witness

NameSignature.....

Full Address.....

Date.....

(ANNEX-A)



GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT

TECHNICAL PROPOSAL FOR (PURCHASE OF 3,00,000 KG POLYTHENE SHEETS)

No.SOF.V-1(3)/2022 Opened On 17.02.2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|---------|------------------|-------------------|-------------|----------------------|------------------|-----------|----------------------------|---------------|------------------|-------------------|---------------|-----------------|--------------------------|---|-------------------------|------------|
| Sr. No. | Name of the Firm | Receipt Rs.1000/- | Valid DD/PO | Registration of firm | Tax payer or not | Signature | Black listed / Conditional | Sample Yes/no | Thickness 0.2 mm | Widths-12 ft (mm) | Length 100 ft | Virgin Material | Manufacturer or supplier | In case of supplier than source of supply production capacity | Affidavit / certificate | Lab report |
| 1. | | | | | | | | | | | | | | | | |
| 2. | | | | | | | | | | | | | | | | |

Last Purchase Rate **Rs.417/- per Kg**

Intender's Estimated Rate i.e **Rs.125.100/- million**

Additional Secretary (Admn),
Sr. Procurement Officer,
Food Department

Senior Technical Officer,
Directorate of Food Punjab,
Lahore.

Deputy Secretary (General),
Food Department

Deputy Director (General),
Directorate of Food Punjab

Section Officer (Purchase),
Food Department

AFFIDAVIT (to be filed on stamp paper worth)

i. I hereby confirm to have read carefully the description of stores and all the terms and conditions of your tender enquiry **No.SOF-V-1(3)/2022** due for opening on **17.02.2022**, for supply of Polythene Sheet as per tender enquiry and also in accordance with Punjab Procurement Rules, 2014 and we agree to abide by all those instructions/conditions.

ii. I hereby confirm that the stores offered by us are exactly according to the particulars and specification as laid down in your tender enquiry in all respects.

iii. The stores offered by us are of (a) foreign origin or (b) local origin. (Tick anyone).

iv. I accept that if the required **Earnest Money** is not furnished or our offer is found lacking in any of the requirements of your tender enquiry, it shall be ignored.

v. I hereby confirm to adhere to the delivery period required in the tender which would constitute the essence of the contract.

vi. I hereby confirm that the prices quoted to the Department are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy I hereby undertake to refund the price charged in excess.

vii. I hereby confirm that all the information given by me is correct to the best of my knowledge and in case of any misstatement / concealment of fact at any time bid will be liable to be rejected / cancelled.

viii. I hereby confirm that I agree to the terms & conditions set out in the agreement to be signed with Punjab Food Department (**Annex-C**) and if I am declared successful bidder I shall abide by the terms & conditions in true letter & spirit.

viii. Notwithstanding anything to the contrary, Secretary Food/Procuring Agency / Purchaser may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, according to Rule 35 of PPRA Rules and shall not incur any liability towards the bidders.

Signature of bidder_____

Name_____

CNIC No._____

Address._____

Annex-C

SPECIAL INSTRUCTIONS

(a) The Contractor should as per terms of the contract submit his bill on the prescribed Bill form available from the office. In case of any deviation from the above prescribed procedure the payment office will not be responsible for any delay so caused.

(b) The contractor is required to issue 'Acknowledgement' immediately on receipt of cheque from the payment Officer. In case he fails to acknowledge the receipt of cheque within 7 days, his subsequent payment will be held in abeyance.

(c) The contractor shall keep the Consignee, Inspection Authority and the purchase officer well informed with the supply position.

(d) Inspection Call should be sent two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the inspection Call whichever is earlier will be considered the date of offering the stores for inspection.

(e) The contractor shall return within 3 days the 'receipt' of the contract on the enclosed Slip duly filled in and signed in token of having received the order.

(f) The contractor is required to send specimen signatures (in triplicate) of their authorized representative who is competent to sign the bills and receive payment on their behalf for onward transmission to Audit Officer duly attested by the purchase Officer to enable the Audit Officer to verify if payment has been received by an authorized representative of the contractor. The change of the contractor's representative authorized to sign bills and receive payments etc, should be promptly reported by the contractor to the Audit Office as well as to the purchaser failing which the entire responsibility for wrong payment will lie on the contractor.

(g) Suppliers should note that if the stores inspected and released by the inspection authority rejected by either the consignee or actual user/consumer and on re-inspection of such stores by the Inspection Authority in the presence of supplier's representative, it shall be concluded that rejection is justified in terms and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expenses.

(h) Liquidated Damages

The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to liquidated damages @ 4% per month or part thereof and the LD charges shall be counted on the basis of number of days, after the date of delivery.

(i). SECURITY.

In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.



**GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT**

**BIDDING DOCUMENT FOR PURCHASE OF POLYTHYLENE LAMINATED CAPS. BY PUNJAB FOOD DEPARTMENT
TENDER NO.SOF-V-1(4)/2022**

| | |
|---|---|
| Date and time of Receipt of bid: | 17.02.2022 at 12.30 PM |
| Date and time of opening of bid: | 17.02.2022 at 01.00 PM |
| Delivery period: | 75-Days from the date of contract or earlier |

Note: - Please read the following instructions carefully:

COMPULSORY CONDITIONS

1. Technical evaluation shall be conducted as per criteria specified in **Annex-A**. No offer shall be considered if the bidder does not fulfill following compulsory requirements.

- i) Provision of original call deposit of earnest money i.e **2%** of total estimated cost of store item (valid DD/PO);
- ii) Provision of proof of registration of bidder/firm with relevant government department / agency i.e. SECP or Registrar of Firms etc;
- iii) Provision of valid proof of being regular income tax and sales tax payer;
- iv) Signature on tender documents by authorized representative of bidding firm;
- v) Undertaking/proof that the bidding firm is not black-listed, by any Government Department / Agency;
- vi) Receipt of sample of store item along with technical bid at time and date fixed for its receipt;
- vii) Conformity of sample of store item according to specification;
- viii) Provision of Affidavit duly signed by authorized representative (**Annex-B**)

Note:- .

- ix) All documents except financial bid shall be enclosed in Technical bid envelope.
- x) The offer must not be ambiguous;
- xi) The offer must not be conditional;
- xii) The offer must not be received by telegram;
- xiii) Offer/bid validity period must not be shorter than required in tender enquiry i.e. 60 days;
- xiv) Report of sample of store item shall be obtained by Punjab Food Department (PFD) from certified/accredited Lab on its own and has to be satisfactory in all aspects.

OTHER CONDITIONS

1. Bid / Tenders should be submitted (in duplicate) on the prescribed form as per conditions of Bid / Tender enquiry. Bid / Tender forms /bidding documents are available on the website of PPRA <https://ppra.punjab.gov.pk/> as well as on the website of Food Department Govt. of Punjab <https://food.punjab.gov.pk/> by free of cost.

2. All pages of the tender must be properly signed / stamped by the bidder. The bids shall be submitted as per single stage two envelopes bidding procedure. The bid documents shall be enclosed / sealed in two separate envelopes containing Technical and Financial proposal, separately sealed.

3. Offers will remain valid for **sixty days** from the date of opening the tender.

4. The store is required by the consignee within **75 days** from the date of contract. However, the tenderers are required to indicate their own earliest date by which the store will be supplied by them.

5. The contract as a whole shall be governed by the terms & conditions as laid down in the Punjab Procurement Act, 2009 and its Rules, 2014 as amended upto date.

6. Tenders should be addressed to Secretary, Government of the Punjab, Food Department.

7. Tenderers should quote their firm and final per Unit and total price both in words as well as in figures in financial bid.

8. The Purchaser reserves the right to claim compensation for the loss caused by delay in the delivery of store.

9. All the bids should be submitted alongwith five samples of store item, otherwise the offer will not be considered.

10. The bidder shall submit **2% earnest money/bid security** of the total estimated price (refundable) in the shape of call deposit in favour of Secretary Government of the Punjab, Food Department, Lahore must be attached with Technical bid. The earnest money will be refunded to the bidders after placing order with the successful bidders.
11. Participating firms/suppliers should offer minimum **50%** of the tendered quantity along with proof of their production capacity, previous supplies and last financial year sales tax return.
12. The successful tenderer is required to furnish **5% performance security** of the cash value of offered quantity deposited in the form of Call Deposit in favour of Secretary Food Punjab, within the period specified in Advance Acceptance of Tender (AAT), failing which his earnest money may be forfeited and repurchase shall be made at his risk and cost.
13. Any conditional, ambiguous or incomplete offer in any respect shall be ignored.
14. No supplementary or revised offer after the opening of tenders shall be entertained.
15. Tenderers should indicate in their tenders, the complete address or the place/places where stores will be offered for inspection.
16. The tenderers shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store offered by them.
17. Tenderers should specifically indicate their **N.T.N**, Sales Tax Numbers and attached valid copies. (in case of local supplier/manufacturer).
18. Any erasing/cutting/overwriting etc. appearing in the offer, must be properly signed by the person signing the tender.
19. A Certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. Store offered of a specification superior to the one specified in the tender enquiry shall however, be acceptable.
20. Stores should be brand new and in original manufacturers packing.
21. Store items shall be delivered by the bidder at the place mentioned in Allocation Plan, free of cost.
22. The payment of un-loading and stacking charges at consignee's end will be the responsibility of the supplier.
23. The samples shall be sent to any designated laboratory / institute, notified by the Government / Department for the purpose. The samples approved by such lab / institute shall be considered for the next stage, only.
24. Inspection of store will be carried out as per Standard Operation Procedure (SOP), notified by the Food Department.
25. The samples taken from the stores delivered by the successful bidder, shall be sent again to the notified laboratory / institute that may be different from the one that has already tested the sample for the same store item. Acceptance of the delivery shall be subject to the clearance of the randomly selected items out of stock delivered, by the laboratory / institute.
26. Charges for getting the samples tested from the designated laboratories shall be born by the tenderer / contractor.
27. In case of importers, they will quote their rates in Pakistani Currency inclusive of all taxes levied by the Government.
28. The Contract Agreement shall be executed on E-stamp paper worth Rs.1200/- at the expense of the firm.
29. The firm shall bear the liabilities of stamp duty as per provisions of the Stamp Act, 1899.
30. The firm shall bear all taxes applicable at the time of receipt of store item at the destination.
31. The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to late delivery charges / LD charges @ **4%** per month, of the price of delayed store items.
32. The LD charges shall be counted on the basis of number of days, after the date of delivery, at the rate of 4% per month of the total contract amount or part thereof as the case may be.
33. In case of store of imported origin Certificate should be given by the Tenderer to the effect that:
 - (i) The store is brand new and in the original packing of the manufacturer.
 - (ii) He will be responsible for free replacement of store if not found as per specifications.
 - (iii) Import documents shall be produced at the time of inspection to ensure that stores offered for inspection are imported brand new and in the original packing of the manufacturer.
34. 100% payment will be allowed on receipt of inspected and accepted store item by the consignee who shall return the Inspection Notes to the authorized representative of the firm within a period of 10 days.

- 35. The purchaser reserves the right to purchase full or part of the store or ignore/scrap/cancel the tenders.
- 36. The purchaser reserves the right to cancel the tender in case:
 - (i) The Advance Acceptance of Tender (AAT) is not accepted by the successful bidder within prescribed period. In such case the Earnest Money shall be forfeited and the store item shall be purchased at his risk and cost.
 - (ii) The offer is withdrawn, amended or revised during the validity period of the offer.
 - (iii) The contractor fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract. In such case the performance security (5%) deposited by him shall be forfeited and the store shall be purchased at his risk and cost.
 - (iv) If any information / document provided by the tenderer is found incorrect at any stage.

37. In case of Indigenous stores, tenderers who are manufacturers, must indicate name and address of the works in Pakistan from where they intend to supply the store other than manufacturing place and submit proof of manufacturing.

38. Importers and suppliers must enclose following Certificate from their manufacturers failing which the offer shall be ignored-

“This is to certify that M/S _____ have obtained quotation from us against invitation to tender _____ due on _____ and we have agreed to supply/manufacture the said stores strictly in accordance with the specification laid down in the said invitation to Tender.”

Sign _____

Name _____

Address of the supplier / Manufacturer _____

39. The bidders shall fulfill all the compulsory requirements of the Tender Enquiry and most of the other conditions otherwise his bid will not acceptable technically.

40. All the tenderers shall also submit a certificate on stamp paper as per format attached.

Signature of Tenderer _____

Name _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Designation _____

Address _____

Seal _____

Witness

NameSignature.....

CNIC NO.....

Full Address.....

Date.....

FINANCIAL BID

| Particulars of Goods/Specifications. | Tentative Required Quantity | |
|---|------------------------------------|---|
| <p>a) Material: Woven High Density Polyethylene (HDPE) Black fibers fabric laminated on both sides with LDPE coating Reinforced with 7.5 cm welded bands.</p> <p>b) UV Resistance: UV Stabilizer 7% & shall be determined by aging test since this material has no direct contact with the grain</p> <p>c) Density: Minimum 1200 Denier.</p> <p>d) Breaking Force: Sample Dimension Minimum Breaking Force 10 cm x 20 cm Warp 160 Kgf Weft 120 Kgf 5 cm x 20 cm Warp 80 Kgf Weft 60 Kgf</p> <p>e) Width: 28 feet ± 3% (One side) Length: 58 feet ± 3% (One side) Centre Height: Without mud flap 18 feet—with mud flap 20 Feet. Wall Height: Without mud flap 6 feet—with mud flap 8 Feet.</p> <p>f) Weight of Fabric: 250 g/m² ± 5% (However, value higher than +5% is acceptable)</p> <p>g) Colour: Upper side White Sun Reflective, Inner side Green /White and band colour grey.</p> <p>h) Tear Strength: (i) Minimum 100 Newton (10cmx20cm) (ii) Minimum: 50 Newton (5cmx20cm)</p> <p>i) Welding: Minimum resistance is 80% of the original tarpaulin tensile strength in weft.</p> <p>Other Conditions:</p> <p>i. Woven High Density Polyethylene Stack Packages (Gunji Kits) offered for supply shall essentially stencil / print the following:-</p> <p>a. Name of Supplier/firm on which he participated in the tender.</p> <p>b. Each side lengthwise and widthwise of caps would be printed with two and one monogram of Government of Punjab respectively and words “PUNJAB FOOD DEPTT SCHEME YEAR 2022-23” of 40 cm dia in permanent green colour.</p> <p>ii. Cutting on four corners of the base rectangle should be 6 ft. from the top tapering position towards bottom. The cuts should be equipped with 2 inch hem having eyelets at the distance of 8 inch with loop lacing system of 6 MM of Breaded rope. Cut should be covered with 9 inch over lapping flap having Velcro for sealing.</p> <p>iii. One foot two vertical cuts on both longitudinal sides, above 3 feet from tapering height in the cap for fumigation purpose. The cut can be hem with zip having 2 feet welded cover with Velcro to resist rain water entry and gas leakage.</p> <p>iv. The firm shall provide free service and repair of the caps for two years from the date of supply.</p> | <p>1184 Units</p> | <p>75- days from the date of contract or earlier</p> |
| <p><u>SPECIAL CONDITION</u></p> <p>The life of Caps may be fixed for minimum 2 years. The Supplier firm may furnish record of last two years experience alongwith satisfactory performance while applying for the tender.</p> | | |

1 Quantity offered. _____

2. Delivery period offered. (if earlier than 75 days)- _____

3. i). Rate offered Per Unit inclusive of all taxes/duties in figure (Rs.) _____

ii. Rate offered Per Unit inclusive of all taxes/duties in words (Rs.) _____

4. i). Total amount of goods offered in figure Rs. _____

ii). Total amount of goods offered in words Rs. _____

Name of Tenderer _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Signature of Tenderer _____

Designation _____

Seal _____

Witness

NameSignature.....

Full Address.....

Date.....



**GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT**

TECHNICAL PROPOSAL FOR (PURCHASE OF 1184 UNITS OF POLYETHYLENE LAMINATED CAPS)

Tender No.SOF.V-1(4)/2022 Opened on 17.02.2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
|--------|--------------|-------------------|-------------|----------------------|------------------|-----------|--------------------------|-------------------|---------------------------------------|-------|--------------------------------|---------------------------------------|-----------------|-------------------------|-------------|
| Sr. No | Name of Firm | Receipt Rs.1000/- | Valid DD/PO | Registration of Firm | Tax payer or not | Signature | Blacklisted /conditional | Samples Yes or No | Breaking force War = 80 Wef =60 | Color | Veight of fabric 250/g m2 ± 5% | tear strength in length 100 Newton | Weldin g 80% | Affidavit / certificate | Labe Report |
| 1 | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | |

Last Purchase Rate **Rs.1,15,786/-** per Unit
Intender's Estimated Rate **Rs.137.091/-** million

**Additional Secretary (Admn),
Sr. Procurement Officer,
Food Department**

**Senior Technical Officer,
Directorate of Food Punjab,
Lahore.**

**Deputy Secretary (General),
Food Department**

**Deputy Director (General),
Directorate of Food Punjab**

**Section Officer
(Purchase),
Food Department**

(Annex-B)

AFFIDAVIT (to be filed on stamp paper worth)

i. I hereby confirm to have read carefully the description of stores and all the terms and conditions of your tender enquiry **No.SOF-V-1(4)/2022** due for opening on **17.02.2022**, for supply of Polyethylene Laminated Caps as per tender enquiry and also in accordance with Punjab Procurement Rules, 2014 and we agree to abide by all those instructions/conditions.

ii. I hereby confirm that the stores offered by us are exactly according to the particulars and specification as laid down in your tender enquiry in all respects.

iii. The stores offered by us are of (a) foreign origin or (b) local origin. (Tick anyone).

iv. I accept that if the required **Earnest Money** is not furnished or our offer is found lacking in any of the requirements of your tender enquiry, it shall be ignored.

v. I hereby confirm to adhere to the delivery period required in the tender which would constitute the essence of the contract.

vi. I hereby confirm that the prices quoted to the Department are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy I hereby undertake to refund the price charged in excess.

vii. I hereby confirm that all the information given by me is correct to the best of my knowledge and in case of any misstatement / concealment of fact at any time bid will be liable to be rejected / cancelled.

viii. I hereby confirm that I agree to the terms & conditions set out in the agreement to be signed with Punjab Food Department (**Annex-C**) and if I am declared successful bidder I shall abide by the terms & conditions in true letter & spirit.

viii. Notwithstanding anything to the contrary, Secretary Food/Procuring Agency / Purchaser may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, according to Rule 35 of PPRA Rules and shall not incur any liability towards the bidders.

Signature of bidder_____

Name_____

CNIC No._____

Address._____

Annex-C

SPECIAL INSTRUCTIONS

(a) The Contractor should as per terms of the contract submit his bill on the prescribed Bill form available from the office. In case of any deviation from the above prescribed procedure the payment office will not be responsible for any delay so caused.

(b) The contractor is required to issue 'Acknowledgement' immediately on receipt of cheque from the payment Officer. In case he fails to acknowledge the receipt of cheque within 7 days, his subsequent payment will be held in abeyance.

(c) The contractor shall keep the Consignee, Inspection Authority and the purchase officer well informed with the supply position.

(d) Inspection Call should be sent two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the inspection Call whichever is earlier will be considered the date of offering the stores for inspection.

(e) The contractor shall return within **3 days** the 'receipt' of the contract on the enclosed Slip duly filled in and signed in token of having received the order.

(f) The contractor is required to send specimen signatures (in triplicate) of their authorized representative who is competent to sign the bills and receive payment on their behalf for onward transmission to Audit Officer duly attested by the purchase Officer to enable the Audit Officer to verify if payment has been received by an authorized representative of the contractor. The change of the contractor's representative authorized to sign bills and receive payments etc, should be promptly reported by the contractor to the Audit Office as well as to the purchaser failing which the entire responsibility for wrong payment will lie on the contractor.

(g) Suppliers should note that if the stores inspected and released by the inspection authority rejected by either the consignee or actual user/consumer and on re-inspection of such stores by the Inspection Authority in the presence of supplier's representative, it shall be concluded that rejection is justified in terms and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expenses.

(h) **Liquidated Damages**

The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to liquidated damages @ 4% per month or part thereof and the LD charges shall be counted on the basis of number of days, after the date of delivery.

(I) **SECURITY.**

In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.



**GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT**

BIDDING DOCUMENT FOR PURCHASE OF A.P TABLETS, BY PUNJAB FOOD DEPARTMENT
TENDER NO.SOF-V-1(5)/2022

| | |
|---|--|
| Date and time of Receipt of bid: | 17.02.2022 at 01.30 PM |
| Date and time of opening of bid: | 17.02.2022 at 02.00 PM |
| Delivery period: contract | 90-Days from the date of or earlier |

Note: - Please read the following instructions carefully:

COMPULSORY CONDITIONS

1. Technical evaluation shall be conducted as per criteria specified in **Annex-A**. No offer shall be considered if the bidder does not fulfill following compulsory requirements:-

- i) Original call deposit of earnest money 2% of total estimate of store item.
- ii) Bid is received after time and date fixed for its receipt;
- iii) The tender is unsigned;
- iv) The offer is ambiguous;
- v) The offer is conditional;
- vi) The offer is from a firm, black-listed, by any Government Department / Agency.
- vii) The offer is received by telegram;
- viii) Offer is received with shorter validity period than required in tender enquiry;
- ix) The offer is for store not conforming to specification in the tender enquiry.
- x) The bidder is not registered with a Government Department / Agency.
- xi) The bidder does not submit proof of being income tax and sales tax payer.
- xii) Conformity of sample of store item according to specification;

Note:- All documents except financial bid shall be enclosed in Technical bid envelope.

OTHER CONDITIONS

1. Bid / Tenders should be submitted (in duplicate) on the prescribed form as per conditions of Bid / Tender enquiry. Bid / Tender forms /bidding documents are available on the website of PPRA <https://ppra.punjab.gov.pk/> as well as on the website of Food Department Govt. of Punjab <https://food.punjab.gov.pk/> by free of cost.
2. Offers will remain valid for sixty days from the date of opening the tender.
3. The store is required by the consignee within 90 days from the date of contract. However, the tenderers are required to indicate their own earliest date by which the store will be supplied by them.
4. The contract as a whole shall be governed by the terms & conditions as laid down in the Punjab Procurement Act, 2009 and its Rules, 2014 as amended upto date.
5. Tenders should be addressed to Secretary, Government of the Punjab, Food Department.
6. Tenderers should quote their firm and final per k.g and total price both in words as well as in figures in financial bid.
7. The buyer reserves the right to claim compensation for the loss caused by delay in the delivery of store.
8. The bidder shall submit **2%** earnest money/bid security of the total estimated price (refundable) in the shape of call deposit in favour of Secretary Punjab, Food Department, Lahore must be attached with Technical bid. The earnest money will be refunded to the bidders after placing order with the successful bidders. The total estimated cost of AP Tablets is approximately Rs. **83.190** million.

9. The successful tenderer is required to furnish 5% performance security deposited in the form of Call Deposit in favour of Secretary Food Punjab, within the period specified in Advance Acceptance of Tender (AAT), failing which his earnest money will be forfeited and repurchase shall be made at his risk and cost.
10. Any conditional, ambiguous or incomplete offer in any respect shall be ignored.
11. No supplementary or revised offer after the opening of tenders shall be entertained.
12. Tenderers should indicate in their tenders, the complete address or the place/places where stores will be offered for inspection.
13. The tenderers shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store offered by them.
14. Tenderers should specifically indicate their N.T.N, Sales Tax Numbers and attached valid copies. (in case of local supplier/manufacturer).
15. Any erasing/cutting/overwriting etc. appearing in the offer, must be properly signed by the person signing the tender.
16. All pages of the tender must be properly signed / stamped by the bidder. The bids shall be submitted as per single stage two envelopes bidding procedure. The bid documents shall be enclosed / sealed in two separate envelopes containing Technical and Financial proposal.
17. A Certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. Store offered of a specification superior to the one specified in the tender enquiry shall however, be acceptable.
18. Stores should be brand new and in original manufacturers packing.
19. Store item shall be delivered by the bidder at the place mentioned in Allocation Plan, free of cost.
20. Participating firms/suppliers should offer minimum **50%** of the tendered quantity alongwith proof of previous supplies with Sales Tax returns.
21. The payment of un-loading and stacking charges at consignee's end will be the responsibility of the supplier.
22. All the bids should be submitted alongwith five samples of store item, otherwise the offer will not be considered.
23. The samples shall be sent to any designated laboratory / institute, notified by the Government / Department for the purpose. The samples approved by such lab / institute shall be considered for the next stage, only.
24. Inspection of store will be carried out as per Standard Operation Procedure (SOP), notified by the Food Department.
25. The samples taken from the stores delivered by the successful bidder, shall be sent again to the notified laboratory / institute, that may be different from the one that has already tested the sample for the same store item. Acceptance of the delivery shall be subject to the clearance of the randomly selected items out of stock delivered, by the laboratory / institute.
26. Charges for getting the samples tested from the designated laboratories shall be born by the tenderer / contractor.
27. In case of importers, they will quote their rates in Pakistani Currency inclusive of all taxes levied by the Government.
28. The Contract Agreement shall be executed on E-stamp paper worth Rs.1200/- at the expense of the firm. The total estimated cost of AP Tablets is approximately Rs. 83.190 million.
29. The firm shall bear the liabilities of stamp duty as per provisions of the Stamp Act, 1899.
30. The firm shall bear all taxes applicable at the time of receipt of store item at the destination.
31. The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to late delivery charges / LD charges @ 4 % per month, of the price of delayed store items.
32. The LD charges shall be counted on the basis of number of days, after the date of delivery, at the rate of 4% per month of the total contract amount or part thereof as the case may be.
33. In case of store of imported origin Certificate should be given by the Tenderer to the effect that:

- (i) The store is brand new and in the original packing of the manufacturer.
- (ii) He will be responsible for free replacement of store if not found as per specifications.
- (iii) Import documents shall be produced at the time of inspection to ensure that stores offered for inspection are imported brand new and in the original packing of the manufacturer.
- (iv) The performance security may be forfeited if he fails to furnish the import documents at the time of inspection.

34. A.P Tablets should be registered / approved with the Federal Government Plant Protection Department.

35. 100% payment will be allowed on receipt of inspected and accepted store item by the consignee who shall return the Inspection Notes to the authorized representative of the firm within a period of 10 days.

36. The purchaser reserves the right to purchase full or part of the store or ignore/scrap/cancel the tenders.

37. The purchaser reserves the right to cancel the tender in case:

(i) The Advance Acceptance of Tender (AAT) is not accepted by the successful bidder within prescribed period. In such case the Earnest Money shall be forfeited and the store item shall be purchased at his risk and cost.

(ii) The offer is withdrawn, amended or revised during the validity period of the offer.

(iii) The contractor fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract. In such case the performance security (5%) deposited by him shall be forfeited and the store shall be purchased at his risk and cost.

(iv) If any information / document provided by the tenderer is found incorrect at any stage.

38. In case of Indigenous stores, tenderers who are manufacturers, must indicate name and address of the works in Pakistan from where they intend to supply the store other than manufacturing place and submit proof of manufacturing.

39. Importers and suppliers must enclose following Certificate from their manufacturers failing which the offer shall be ignored- "This is to certify that M/S _____ have obtained quotation from us against invitation to tender No. _____ due on _____ and we have agreed to supply/manufacture the said stores strictly in accordance with the specification laid down in the said invitation to Tender."

Sign _____

Name _____

Address of the supplier / Manufacturer _____

40. The bidders shall fulfill all the compulsory requirements of the Tender Enquiry and most of the other conditions otherwise his bid will not acceptable technically.

41. All the tenderers shall also submit a certificate on stamp paper as per format attached.

Signature of Tenderer _____

Name _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Designation _____

Address _____

Seal _____

Witness

Name Signature.....

CNIC NO.....

Full Address.....

Date.....

FINANCIAL BID

| | | |
|--|-----------------------------|--|
| <p><u>A.P. Tablets</u> <u>Particulars of Goods/Specifications</u></p> <p>Aluminum Phosphide Tablets Imported/Local any brand.</p> <p>i) Aluminum Phosphide content by weight 56% with \pm 2.5% as admissible in laboratory estimation AOAC 26:559(1943) Aluminum Phosphide must be free From pb-Cd and As.</p> <p>ii) Inert substances as hydrophilic and free Max-44% retardant agents and tablets aids.</p> <p>iii) Total release of PH3 per tablet 1 gram Gas – 33%</p> <p>iv) Tablets shall start evolving PH3 gas at least 30 minutes after tablets have been unpacked</p> <p>v) Weight of each tablet 3 grams</p> <p>vi) Evolving of PH3 gas shall stop after 120 hours of unpacking of tablets. Ash must be free of pb. Cd and As.</p> <p>vii) Tablets when exposed to atmospheric humidity and temperature shall not show any evidence of spontaneous combustion. The composition of the tablets shall include a suitable fire retarding agent.</p> <p>viii) The tablets must be resistant against abrasion and shall not be in broken condition when un-packed.</p> <p>ix) Date of manufacturing of the tablets must be mentioned / printed on their containers, which should not be more than 03 months before the date of supply.</p> <p>x) The tablets should packed in bottle of 1.5 kg (500 tab) of international standard. Expiry limit of the tablets must be for a period of two years and the same must be printed on the containers.</p> <p>xi) A.P Tablets should be registered / approved with the Federal Government Plant Protection Department.</p> | <p>70,500 KG</p> | <p>90 days from the date of contract or earlier</p> |
|--|-----------------------------|--|

1. Quantity offered. _____

2. Delivery period offered. (if earlier than 90 days)-_____

3. i). Rate offered Per Kg inclusive of all taxes/duties in figure (Rs.) _____

ii. Rate offered Per Kg inclusive of all taxes/duties in words (Rs.) _____

4. i). Total amount of goods offered in figure Rs. _____

ii). Total amount of goods offered in words Rs. _____

Name of Tenderer _____

CNIC NO. _____

NTN NO. _____

Sales Tax No. _____

Signature of Tenderer _____

Designation _____

Seal _____

Witness

NameSignature.....

Full Address.....

Date.....



(ANNEX-A)

GOVERNMENT OF THE PUNJAB
FOOD DEPARTMENT

EVALUATION OF TECHNICAL PROPOSAL FOR (PURCHASE OF 70,500 kg's A.P Tablet)

Tender No.SOF.V-1(5)/2022 Opened on 17.02.2022

| COMPULSORY CRITERIA | | | | | | | | | | | | | | | | | | |
|---------------------|--------------|-------------------|--------------|----------------------|------------------|-----------|---------------------------|-------------------|-----------------------------|--|---|--------------------------|---------------------------|--------------------------|--------------------|-----------------------------|-------------------------|------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| Sr. No. | Name of Firm | Receipt Rs.1000/- | Valid DD/ PO | Registration of Firm | Tax payer or not | Signature | Blacklisted / conditional | Samples Yes or No | Weight 115 grams \pm .5 g | Outside length of bags 100 cm \pm 1.5/0.5 inches | Outside width of bags 59cm \pm 1.5/0.5 inches | Tape Denier 950 \pm 5% | Weave 11x11 tape per inch | Capacity 50 kg for wheat | Colour Transparent | U.V Stabilizer \geq 0.35% | Affidavit / certificate | Lab Report |
| 1 | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | |

Last Purchase Rate **Rs.1180/-** per KG
Intender's Estimated Rate **Rs.83.190/-** million

Additional Secretary (Admn),
Sr. Procurement Officer,
Food Department

Senior Technical Officer,
Directorate of Food Punjab,
Lahore.

Deputy Secretary (General),
Food Department

Deputy Director (General),
Directorate of Food Punjab

Section Officer (Purchase)
Food Department

(Annex-B)

AFFIDAVIT (to be filed on stamp paper)

- i. We hereby confirm to have read carefully the description of stores and all the terms and conditions of your tender enquiry **No.SOF-V-1(5)/2022** due for opening on **17.02.2022**, for supply of A.P Tablets as per tender enquiry and also in accordance with Punjab Procurement Rules, 2014 and we agree to abide by all those instructions/conditions.
- ii. We also hereby categorically confirm that the stores offered by us are exactly according to the particulars and specification as laid down in your tender enquiry in all respects.
- iii. The stores offered by us are of (a) foreign origin or (b) local origin. (Tick anyone).
- iv. We accept that if the required **Earnest Money** is not furnished or our offer is found lacking in any of the requirements of your tender enquiry, it shall be ignored.
- v. We hereby confirm to adhere to the delivery period required in the tender enquiry which would be the essence of the contract.
- vi. That the prices quoted to the Department against are not more than the prices charged from any other Purchasing Agencies in the country and in case of any discrepancy, the tenderer hereby undertakes to refund the price charged in excess.
- vii. That all the information given by me is correct to the best of my knowledge and in case of any misstatement / concealment of fact at any time bid will be liable to be rejected / cancelled.

Signature of bidder_____

Name_____

CNIC No._____

Address._____

Annex-C

SPECIAL INSTRUCTIONS

- (a) The Contractor should as per terms of the contract submit his bill on the prescribed Bill form available from the office. In case of any deviation from the above prescribed procedure the payment office will not be responsible for any delay so caused.
- (b) The contractor is required to issue 'Acknowledgement' immediately on receipt of cheque from the payment Officer. In case he fails to acknowledge the receipt of cheque within 7 days, his subsequent payment will be held in abeyance.
- (c) The contractor shall keep the Consignee, Inspection Authority and the purchase officer well informed with the supply position.
- (d) Inspection Call should be sent two weeks before the date when the inspection is required, failing which actual date of inspection or two weeks after the receipt of the inspection Call whichever is earlier will be considered the date of offering the stores for inspection.
- (e) The contractor shall return within 3 days the 'receipt' of the contract on the enclosed Slip duly filled in and signed in token of having received the order.
- (f) The contractor is required to send specimen signatures (in triplicate) of their authorized representative who is competent to sign the bills and receive payment on their behalf for onward transmission to Audit Officer duly attested by the purchase Officer to enable the Audit Officer to verify if payment has been received by an authorized representative of the contractor. The change of the contractor's representative authorized to sign bills and receive payments etc, should be promptly reported by the contractor to the Audit Office as well as to the purchaser failing which the entire responsibility for wrong payment will lie on the contractor.
- (g) Suppliers should note that if the stores inspected and released by the inspection authority rejected by either the consignee or actual user/consumer and on re-inspection of such stores by the Inspection Authority in the presence of supplier's representative, it shall be concluded that rejection is justified in terms and conditions of contract, stores shall stand rejected and shall be replaced by the contractor at his own risk and cost, failing which the stores shall be purchased at his risk and expenses.

(h) **Liquidated Damages**

The delivery period is the essence of the contract. If the contractor fails to adhere to the delivery schedule and intends to seek extension thereof, it will be the sole discretion of the purchaser either to grant or refuse extension in delivery period. However, the extension in delivery period if granted shall be subject to liquidated damages @ 4% per month or part thereof and the LD charges shall be counted on the basis of number of days, after the date of delivery.

(i). **SECURITY.**

In case the contractor fails to execute the contract satisfactorily, the amount of security shall be forfeited. The purchaser also reserves the right to purchase the material from elsewhere without any notice at the risk and cost of the defaulting contractor.

